

IMPORTANT information for selected films
54th Solothurn Film Festival, January 24 – 31 2019

I. DCP form / Shipment of screening copy

1. Please consult with the director / producer / distributor to determine who will send the screening copy to the Solothurn Film Festival, and fill the DCP form by **November 15th 2018** in order to inform us of the exact screening format and subtitles of the screening copy.

2. Please send your screening copy by **Monday, January 7th, 2019** at the latest to the following address:

Solothurn Film Festival
Untere Steingrubenstrasse 19
CH-4500 Solothurn
Switzerland

When **shipping from abroad**, please include a customs declaration and the following details:

Customs clearance by forwarding agent
For cultural purposes only, no commercial value
Value: € 50.-

If you have any questions, please contact Morgane Frund:

Tel: +41 32 625 80 80 | mfrund@solothurnfilmfestival.ch | www.solothurnerfilmtage.ch/selektioniert (available in German and French only).

II. Information on DCP copies / KDM

1. In the overview «Image and Sound Formats» you will find technical information on all image and sound formats permitted on screening copies for the 54th Solothurn Film Festival (available in German and French only).

2. Please ensure that your hard drive has the right connections and formats. Hard disks: EXT2 (Inode 128), or EXT3 (Inode 128). Short films under 15 minutes must be submitted on at least a USB2 stick. We will accept only one film per medium.

3. We recommend using the «Digital Cinema Naming Convention» when creating the DCP (<http://isdcf.com/dcnc/>).

4. If possible, please send us **unencrypted** DCP copies. If this is not feasible, please contact Morgane Frund, mfrund@solothurnerfilmtage.ch, +41 32 625 80 80.

5. The company Protronic AG is offering a special rate to provide digital mastering in the DCP format. The special price for DCI-compliant digital mastering applies to all films that will be shown at the 54th Solothurn Film Festival. If interested, please contact Patrik Engler (Protronic AG) directly: office@protronic.ch, +41 (0)61 317 97 37

6. Our program, including all screening dates and locations, will be published on our website on **December 13, 2018**. **Please do not communicate the selection of your film before this date.**

III. Additional instructions and advices

1. The Solothurn Film Festival screens all of its films in the original language. The following subtitles are preferable:

- Original version in dialect > 1st choice: French subtitles / 2nd choice: German/French
- Original version in German > 1st choice: French subtitles
- Original version in French > 1st choice: German subtitles
- Original version in Language X > 1st choice: German and French subtitles / 2nd choice: German

2. An **ISAN number is obligatory and thus mandatory for all selected films** in the Solothurn Film Festival's program and will also be published in the festival catalogue. The ISAN number (International Standard Audiovisual Number) serves to internationally identify a film. Every audiovisual work, which is registered in the ISAN system, receives a distinct, internationally recognized (ISO certified) number of reference. An ISAN number helps identifying an audiovisual work independent of the language version, the regional adaption or the distribution type. An ISAN number costs CHF 30.- (one-off fee) invoiced directly to the director / producer.

If your film already has an ISAN number, please indicate it on the DCP form. If you don't have a number yet, the ISAN number will be generated automatically and the fee will be invoiced directly to the rights holder by ISAN Berne. Further information is available at **ISAN Berne, www.isan-berne.org, info@isan-berne.org**.

3. For the return shipment of the screening copy, you may choose between the following two options:

A) Following the last screening of your film, you may pick up the screening copy on the first floor of the «Haus am Land» (opposite the Landhaus).

B) We will send you the screening copy on the day after the festival, on **Friday, February 1, 2019**, at the expense of the Solothurn Film Festival. **Please indicate your exact return address on the DCP form.** In case this address changes at short notice, please inform us immediately (mfrund@solothurnerfilmtage.ch). All address changes must be received by **January 31, 2019**. The screening copy will be insured by the Solothurn Film Festival during the festival itself, but not during mail shipment. The terms and conditions of the Solothurn Film Festival apply.